

**TO: HEALTH AND WELLBEING BOARD
10 APRIL 2014**

**PROTOCOL BETWEEN THE HEALTH AND WELLBEING BOARD, HEALTHWATCH AND
HEALTH OVERVIEW AND SCRUTINY PANEL
Director of Adult Social Care, Health and Housing**

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to set out a draft protocol between the Health and Wellbeing Board, Bracknell Forest Healthwatch and the Health Overview and Scrutiny Panel.

2. RECOMMENDATIONS

The Health and Wellbeing Board is asked to:-

- 2.1 **Agree the protocol between the Health and Wellbeing Board, Healthwatch and Scrutiny.**
- 2.2 **Recommend that the protocol be presented for agreement to the Health Overview and Scrutiny Panel.**

3. REASONS FOR RECOMMENDATIONS

- 3.1 The reasons for setting out and agreeing a protocol between the Health and Wellbeing Board, Healthwatch and Scrutiny Committees are to ensure:
- Appropriate governance arrangements
 - Defined and agreed accountabilities defined
 - Duplication is avoided and issues are not missed

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1 There is no alternative.

5. SUPPORTING INFORMATION

- 5.1 The Health and Wellbeing Board received a report in February detailing the roles and responsibilities of the Board, the Health Overview and Scrutiny Panel and Healthwatch Bracknell Forest.
- 5.2 The Board requested that a meeting be held between Healthwatch Bracknell Forest, an officer representing the Council's Overview and Scrutiny Function and an officer representing the Health and Wellbeing Board to develop a protocol regarding the roles, responsibilities and working arrangements between the three bodies. The draft protocol is attached as Annex A to this report.

6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

Borough Solicitor

- 6.1 The relevant legal implications are contained within the main body of the report.

Borough Treasurer

- 6.2 The Borough Treasurer is satisfied that there are no direct financial implications arising from this report.

Equalities Impact Assessment

- 6.3 Any proposals for service redesign will consider the impact on people in the community.

Strategic Risk Management Issues

- 6.4 If roles and responsibilities of the partners are not clear there is a risk of duplication of effort and insufficient capacity to deliver on the priority areas.

7. CONSULTATION

Principal Groups Consulted

- 7.1 Members of the Health and Wellbeing Board, NHS providers and members of scrutiny panels.

Method of Consultation

- 7.2 Workshop held in October 2013.

Representations Received

- 7.3 Representations have been incorporated into this report.

Contact for further information

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